

Enroll in your plan online or over the phone to set up or make changes to your contribution rate, investment choices, and future contribution elections.

ENROLL ONLINE

Have your Social Security number and a personal email address ready. Providing a personal email address is important so we can keep in touch about your account.

1. Visit transamerica.com/portal.
2. Click the red log in button.
3. Click "Create an account".
4. Follow the secure steps to create your account.
5. Sign in to your account to see the "My Profile" menu on the top of the screen.
6. Click on "**My Profile**", and then select "**Personal Information**".
7. From this page, you can verify your personal information, address, and enter phone numbers for activity alerts.

Tip: Consider signing up for alerts to receive email, phone, or text notifications when changes are made to your account.

ENROLL OVER THE PHONE

Call us to enroll in your plan and register with *Transamerica Voice Pass*. This will allow you to set up a voice biometric password for your account so you won't have to remember codes or PINs with our interactive voice response system.

When you speak with one of our representatives, ask them about restricting online access (if you do not want to enroll online) and adding a security question or phrase for all phone access to your account.

1. Call **800-401-8726**.
2. Follow the prompts to set up a voice password. This voice biometrics password can save time and provide an additional layer of security — you'll be asked for it every time you call us.
3. We recommend you choose a self-selected security question for all over-the-phone account access.

Please Note: You can enroll today or any day in the future. Generally, the contribution you elect will go into effect on the plan's next entry date; however, you will need to check with your employer to find out the exact date your payroll deductions will start. Refer to your enrollment workbook or Summary Plan Description for your plan's specific entry dates.

By completing the enrollment process online, you are authorizing payroll deduction of plan contributions. Authorization of plan contributions constitutes a "cash or deferred arrangement" under section 401(k) of the Internal Revenue Code and such contributions are subject to the withdrawal restrictions of the plan.

Contributions made to the plan are subject to certain limitations imposed by Federal law and these contributions may be refunded to comply with these laws. By submitting this authorization online, you understand that neither Greenwich Hospitality Group, the plan trustee, their affiliates nor their investment choices are liable for any loss when acting upon your instructions believed to be genuine.

**The Greenwich Hospitality Group 401(k) Retirement Plan -
Greenwich Hospitality Group
935031-00017**

**INVESTMENT MIX
WORKSHEET**

This worksheet is designed to help you enter your investment selections during the enrollment process. Please don't submit this worksheet.

OPTION A: TARGET DATE SERIES

The Target Date Series investment choices are designed for you to allocate 100% of your contribution to the one investment choice that most closely matches your projected retirement date. These investment options are diversified and structured to grow more conservative as the investment option's target date approaches.

Select only one, otherwise, proceed to Option B.

TARGET DATE FUND NAME:	SELECT ONE:
Y29H Nuveen Lifecycle Index 2010 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29J Nuveen Lifecycle Index 2015 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29K Nuveen Lifecycle Index 2020 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29L Nuveen Lifecycle Index 2025 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29M Nuveen Lifecycle Index 2030 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29N Nuveen Lifecycle Index 2035 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29P Nuveen Lifecycle Index 2040 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29Q Nuveen Lifecycle Index 2045 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29R Nuveen Lifecycle Index 2050 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y29S Nuveen Lifecycle Index 2055 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y2YQ Nuveen Lifecycle Index 2060 R6 (Class: Inst)	<input type="checkbox"/> 100%
Y6JJ Nuveen Lifecycle Index 2065 R6 (Class: Inst)	<input type="checkbox"/> 100%

OPTION B: CREATE YOUR OWN INVESTMENT PORTFOLIO

If you prefer to create your own investment portfolio, just select from the following available investment choices. All elections must be in whole percentages and total 100%. If you elect to join the plan and fail to make an investment election, or your elections do not equal 100%, your contribution will be invested in the Target Date Series that most closely matches a projected retirement age at 65.

ASSET CLASS	SUB ASSET CLASS	INVESTMENT CHOICE	% OF CONTRIBUTION
SHORT BONDS/STABLE/MMKT			
	STABLE VALUE	Q1QV Transamerica Stable Value Core Account (Class: N/A)	_____ .0%
INTERM./LONG-TERM BOND			
	INTERMEDIATE-TERM BONDS	Y2X3 American Funds Bond Fund of America R6 (Class: R-6)	_____ .0%
		Z678 PIMCO Diversified Inc Instl (Class: Inst)	_____ .0%
		VDI9 Vanguard Intermediate-Term Bond Index Adm (Class: Admiral)	_____ .0%
	GOVERNMENT BONDS	Y3QQ American Funds Inflation Linked Bond R-6 (Class: R-6)	_____ .0%
LARGE-CAP STOCKS			
	LARGE-CAP VALUE STOCKS	VDH0 Vanguard Windsor II Adm (Class: Admiral)	_____ .0%
	LARGE-CAP BLEND STOCKS	Y5L6 Fidelity 500 Index (Class: Instl Prem)	_____ .0%
	LARGE-CAP GROWTH STOCKS	Z282 JPMorgan Large Cap Growth R6 (Class: R-6)	_____ .0%

ASSET CLASS	SUB ASSET CLASS	INVESTMENT CHOICE	% OF CONTRIBUTION
SMALL/MID-CAP STOCKS			
	MID-CAP VALUE STOCKS	Y3NK T. Rowe Price Mid-Cap Value I (Class: Inst)	_____ .0%
	MID-CAP BLEND STOCKS	Y5LE Fidelity Mid Cap Index (Class: Instl Prem)	_____ .0%
	MID-CAP GROWTH STOCKS	Y4SH Franklin Small-Mid Cap Growth R6 (Class: R-6)	_____ .0%
	SMALL-CAP VALUE STOCKS	Y48Q Franklin Small Cap Value R6 (Class: R-6)	_____ .0%
	SMALL-CAP BLEND STOCKS	Y5LF Fidelity Small Cap Index (Class: Instl Prem)	_____ .0%
	SMALL-CAP GROWTH STOCKS	Y3SH Columbia Small Cap Growth I3 (Class: I-3)	_____ .0%
INTERNATIONAL STOCKS			
	WORLD/FOREIGN STOCKS	Y5Q3 State Street Global Equity ex-US Index K (Class: K)	_____ .0%
		VD53 Vanguard International Growth Adm (Class: Admiral)	_____ .0%
		VD65 Vanguard International Value Fund (Class: Investor)	_____ .0%
	WORLD/FOREIGN SMALL-CAP STOCKS	Z109 Fidelity International Small Cap (Class: No Load)	_____ .0%
MULTI-ASSET/OTHER			
	BALANCED	Y29G Nuveen Lifecycle Index Retirement Income R6 (Class: Inst)	_____ .0%
	TARGET DATE INVESTMENT CHOICES	Y29H Nuveen Lifecycle Index 2010 R6 (Class: Inst)	_____ .0%
		Y29J Nuveen Lifecycle Index 2015 R6 (Class: Inst)	_____ .0%
		Y29K Nuveen Lifecycle Index 2020 R6 (Class: Inst)	_____ .0%
		Y29L Nuveen Lifecycle Index 2025 R6 (Class: Inst)	_____ .0%
		Y29M Nuveen Lifecycle Index 2030 R6 (Class: Inst)	_____ .0%
		Y29N Nuveen Lifecycle Index 2035 R6 (Class: Inst)	_____ .0%
		Y29P Nuveen Lifecycle Index 2040 R6 (Class: Inst)	_____ .0%
		Y29Q Nuveen Lifecycle Index 2045 R6 (Class: Inst)	_____ .0%
		Y29R Nuveen Lifecycle Index 2050 R6 (Class: Inst)	_____ .0%
		Y29S Nuveen Lifecycle Index 2055 R6 (Class: Inst)	_____ .0%
		Y2YQ Nuveen Lifecycle Index 2060 R6 (Class: Inst)	_____ .0%
		Y6JJ Nuveen Lifecycle Index 2065 R6 (Class: Inst)	_____ .0%

Total for all investment choices must equal 100%: 100.0%