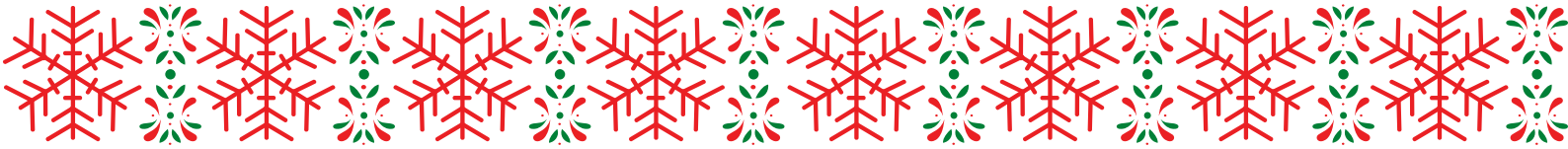


THE GREENWICH HOSPITALITY NEWSLETTER

NEWS & UPDATES FOR DELAMAR & LONGSHORE EMPLOYEES



Happy Holidays!

The holiday season reminds us that the Delamar is truly a family. You all have worked so hard this year and we are so grateful to have you on our team. We want to wish our employees and their loved ones a happy and joyful holiday. We look forward to bringing on the New Year 2022!

We want to thank everyone that donated their turkey/hams and canned goods!

-West Hartford's donated food items went to the St. Elizabeth House & the Friendship Center in Hartford CT.

-Longshore & Southport donated food items to their local food pantry.

-Greenwich donated food items to people within the company.

Winter Activities

1. Don't miss the Tree Lighting at Rockefeller Center on Dec. 1st on NBC at 8 pm.
2. Winterfest at Bushnell Park in Hartford. Enjoy free skating and free skates. Open daily from 11 am to 8 pm. Free lessons on Saturdays!
3. 'Stamford's Holiday Show' features a Christmas Village, Mr. & Mrs. Clause, food, drinks, and more! Tickets range from \$15- \$25 and opens Nov. 26th-Jan. 9th 5 pm- 9 pm.
4. Baking cookies for Santa is always a fun family activity!
5. Hanukkah Shabbat at TBE in Stamford CT on Friday, Dec. 3rd at 7 pm. Bring your favorite or homemade menorah to be displayed on the Bimah!
6. 'First Night Hartford' Firework show on New Year's Eve! From 2 pm-midnight in Bushnell Park. Live performances, family fun activities and more!

Birthday Celebrations

Congratulations...

Congrats to Kelly Arszyla, Artisan Southport's Catering Manager, who got engaged in November, so exciting!

Congrats to Sean Elliot who was promoted to IT/AV Manager! Sean has been with the company since 2018.

Well deserved Sean!

Congrats to Victoria Souza, West Hartford's Accounting Clerk, who graduated with her Bachelors in Science & Accounting!

Property News

- All properties have started training to the Forbes standards.
- Delamar West Hartford was featured in the Forbes article review of the Mark Twain House!
- West Hartford is having 'Breakfast with Santa'. This features a breakfast buffet and meet and greet with Santa. It is a sold out event!

WEST HARTFORD

Jackie K.- 12/05

Frederic B.- 12/13

Simeon M.- 12/19

Guadalupe R.- 12/24

GREENWICH

Ajcharaporn B.- 12/01

Alexander H.- 12/07

Kayla T.- 12/11

Stephanie D.- 12/13

Sara M.- 12/20

Claudio A.- 12/22

Seaview

Emmanuel D.- 12/05

Valerio Z.- 12/14

Longshore

Patricia C.- 12/05

Alonzo Y.- 12/05

Mary H.- 12/07

Avery B.- 12/17

Happy birthday! We wish you a year filled with health and happiness!



UGLY SWEATER CONTEST



All properties will be participating in this year's Ugly Sweater Contest! Wear the ugliest, tackiest, holiday sweater you can find on Friday Dec. 24th. Ugliest sweater from each property wins!



COMMUNITY OUTREACH



The Toys for Tots program started in 1947 and is run by the US Marine Corps Reserve. All the toys collected are given to families who cannot afford gifts for their children. The donation bin can be found in the lobby or breakroom of your hotel.

Bedtime Holiday Bags For Kids

Bedtime Bags Holiday Donation for children for the Bridgeport Rescue Mission....please join

The Delamar team in donating these important gifts to our children in need this holiday season

1. Drop off is at the front desk of your hotel (please make sure the address is included)
2. Each bedtime bag must be full with all items on the checklist below
3. The bags need to be labeled (example: boy/toddler, girl/infant, etc)
4. Deadline is December 6th

BEDTIME BAGS

Fill a Christmas gift bag with the items listed below, for a child in need this holiday season...

- A BEDTIME STORY BOOK**
- A SMALL STUFFED ANIMAL**
- TOOTHBRUSH & TOOTHPASTE**
- WASHCLOTHS & MILD SOAP**
- SHAMPOO & LOTION**
- A SMALL TREAT**
- AN ENCOURAGING NOTE**

Toys for Children

Delamar West Hartford is collecting toys for Connecticut Children's until December 12 that you may place under our tree in the lobby.

Your gift will help bring comfort and joy to a hospitalized child and their family.

All items must be brands new & recently purchased, unwrapped, latex-free and compliant with our safety and infection control guidelines.

Top Needed Donations:

- Fleece Blankets
- Stuffed Animals
- LEGOS
- Card Games
- Animal/Character Figurines
- Playdoh
- Coloring Books
- Superhero Action Figures
- Matchbox Cars
- Barbies
- Infant Sleep Sacks
- Infant Toys

COVID-19 POLICY

Help us keep our workplace as safe and healthy as possible.

-If you are not feeling well or have any symptoms related to covid please stay home and inform your manager.

-If exposed, please let your manager and HR know ASAP.

-If positive you must quarantine for 10 days and cannot return to work until we receive a negative covid test.

-If you have been vaccinated, HR will need a copy of your proof of vaccination card to keep on file. Please send a copy of your vaccine card to Human Resources: HR@THEDELAMAR.COM or give a copy to your department head.

-All individuals, regardless of vaccination status, are required to wear masks indoors at all times. If an individual is alone in a segregated workspace, such as when working in a private office or seated in a partitioned cubicle you may take off your mask while seated.



Vacation Time

Friendly reminder that only 20 days of vacation rollover the following year. Make sure you use your vacation time during the slow season!

Reminders:

- Managers- Please fill out the Requisition form if you need to fill a position. Once signed, send to Olivia (Southport, Greenwich, Longshore) and Allison (West Hartford) and they will post and screen for the position.
- We offer friends and family discounts! If you would like to stay at any of our Delamars or other locations you must get an approval form signed by your manager and HR.
- You can earn a cash reward of \$200 if you refer an external applicant who is hired to an open position in the company and completes their 90-day introductory period.

Did you know?

The Delamar has it's own website for employees! Visit www.help.delamar.com to find all things HR & IT, training videos, employee forms and more!